



HUMAN RESOURCES POLICY & PROCEDURE

Manual	Human Resources	Policy No.	13-01-02.13
Section	Role Descriptions	Date Reviewed	April 2017
Policy	Role Description – Painter	Page #	Page 1 of 3

POLICY STATEMENT

Park Place Seniors Living will have standardized position descriptions for all workers based on relevant standards of practice &/or provincially-mandated expectations and PPSL policy.

PURPOSE

To provide standardized, specific expectations and role description of every staff member's role and responsibilities.

PROCEDURE

DEPARTMENT: Maintenance Services

JOB TITLE: Painter

REPORTS TO: Maintenance Manager

JOB SUMMARY:

Reporting to the Director of Maintenance, Maintenance maintains the paint and drywall of the facility for the safety of staff and residents.

TYPICAL DUTIES AND RESPONSIBILITIES:

- Patches and repairs drywall as needed
- Paints, stains, and varnishes walls and trim as necessary
- Sanding drywall as necessary

Performs other duties as required

Special Job Characteristics:

- Able to function independently
- Extensive knowledge in building and fire codes, as they pertain to continuing care facilities
- Able to communicate and comprehend the English language

HEALTH AND SAFETY RESPONSIBILITIES:

- Promote Health and safety awareness
- Establishment of safe work practices
- Instruction of health and safety rules
- Inspection of hazards
- Correct unsafe practices
- Correct unsafe work conditions



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Manual	Human Resources	Policy No.	13-01-02.13
Section	Role Descriptions	Date Reviewed	July 2016
Policy	Role Description – Custodian	Page #	Page 3 of 3

- Investigate all accidents
- Proper maintenance of equipment
- Compliance with all regulations
- Completion of performance appraisals
- Assistance to employees
- Set a good example

Personal Attributes:

- Organizational skills and efficient work habits
- Pleasant personality

Equipment Used:

- A wide range of equipment and tools shall be available

QUALIFICATIONS:

Education and Training:
High School graduate

Physical Demand Analysis:

This position entails extensive standing, lifting, bending, stooping and stretching activities on a daily basis

Health and Safety Risks – Environment

Refer to Job Task Analysis

Physical: Strain on shoulder, neck and back, eye strain, cuts and scrapes, electrical shock
 Environmental: Draft, dust exposure, working alone situation, exposure to temperatures
 Chemical: Chemical exposure
 Biological: Exposure to communicable diseases, i.e. colds, influenza, GI.
 Radiation: Minimal

High Risk Element: Inhalation, slips/trip/falls and ergonomics related to building and equipment maintenance

Prior Experience:

Experience in a health care facility is considered an asset

The above statements are intended to describe the general nature and level of work being performed by members assigned to this classification. This is not intended to be construed as an exhaustive list of all responsibilities, duties – skills required of personnel so classified