



HARDISTY CARE CENTRE PARTNERSHIP

6420 - 101 Avenue , Edmonton, AB T6A 0H5
Telephone: 780-466-9267, Fax: 780-450-8046

www.parkplaceseniorsliving.com

EMPLOYMENT OPPORTUNITY

COMPETITION # 2021- 02

JOB TITLE / POSITION:

MDS / RAI COORDINATOR Fulltime Position

POSTED: February 16,2021

CLOSING DATE: *until filled*

DEPARTMENT: **REPORT TO SITE AMINISTRATOR**

HOURS OF WORK: **FLEXIBLE HOURS**

EQUIVALENT: **FULLTIME POSITION**

JOB DESCRIPTION: *(see attached)*

QUALIFICATIONS:

Graduate of a Health Care profession with current registration.

One to two years of long term care nursing with MDS/RAI coordination experience preferred.

The ability to work in compliance with Occupational Health and Safety regulations utilizing infection control and safety measures is essential.

Will demonstrate ongoing understanding and participation in Just Culture for Resident and Staff Safety.
Clear criminal record check and vulnerable sector check is required.

SALARY RANGE:

Commensurate with experience.

APPLY IN WRITING TO:

William Taylor, Acting Site Leader

Email: wtaylor@ppsl.com



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JOB DESCRIPTION:

- Auditing quality of data entry into Resident Assessment Instrument (RAI).
- Verifying all MDS assessments for potential inconsistencies and documentation requirements.
- Identifying data integrity issues prior to submission to ACCIS.
- Giving feedback to address coding inconsistencies.
- Completing quality assurance RAI assessments.
- Ensuring care plans utilize MDS assessments, CAPS and time-limited goals.
- Conducting Resident Response Analyzer audits and other quality audits.
- Preparing data batching and uploading to ACCIS system and correcting errors.
- Providing PCC education and training to new profession nursing staff.
- Administering username, password and access privileges for new staff.
- Updating and monitoring of user profiles on an annual basis to ensure compliance with Health Information Act (HIA) – privacy and confidentiality of individuals with respect to their health information.

WE THANK ALL APPLICANTS FOR THEIR INTEREST, HOWEVER, ONLY CANDIDATES WHO ARE SELECTED FOR INTERVIEW WILL BE CONTACTED..