



**Position: Building Maintenance Supervisor
(Contract Position)**

**Location: Spring Valley Care Centre
355 Terai Court, Kelowna, BC
151 Long Term Care beds**

If you're a caring individual and passionate about making a difference in the lives of the seniors we serve, then JOIN US and become part of our Team!

The **Building Maintenance supervisor** is a critical role within our community impacting the lives of our residents, staff, and families through the corroborative and dedication of Park Place to quality care.

As a **Building Maintenance supervisor** you shall carry out the following:

- Manage all the Building Maintenance for the site
- Maintain all the building (includes all electrical and mechanical equipment, and fixtures) in a safe and operable condition.
- Maintain the building envelope and oversee the grounds; oversees waste management program for the home.
- Contract for Lawn and snow removal maintenance.
- Support the fire safety program for the home.
- Administer the maintenance and repair sections of the quality assurance program. Supports and participates in quality initiatives by providing input and suggestions for improvement, reporting feedback to the Site Leader.
- Maintain the routine and preventative maintenance program for the site.
- Perform all duties as assigned.
- Monday – Friday and on call evening and weekends as required for emergencies.

Must haves:

- Trade certificate or equivalent training and experienced will be considered.

- Minimum 5 years experience with the ability to read and interpret building drawings and codes.
- Computer skills including working knowledge of Excel/Word/Outlook.
- Effective verbal and written English communication skills required.
- All applicants must successfully pass the prescribed Vulnerable Sector Criminal Records Check.
- Valid driver's license
- Must have own WCB/WorkSafeBC coverage or be able to get it
- WHMIS training would be considered an asset.
- Occupational Health and Safety Certification would be considered as asset.

Please submit your resume and covering letter via email to :

Linda Wong

HR Manager, Park Place Head Office

lindawong@parkplaceseniorsliving.com

Those candidates selected for interview shall be required to provide work related references.